

PROJECT DOCUMENT FOR THE ENERGY SMART FUND'S

TECHNICAL ASSISTANCE FACILITY [INSERT COMPANY NAME]

Instructions:

Eligible businesses, organizations, and companies seeking to apply for a grant from the Energy Smart Fund's **Technical Assistance (TA) Facility** should prepare a Project Document utilizing this template. Add any additional columns or rows where necessary. Please delete instructions from the document before submission to EGFL.

This document presents the Project Idea for the application under the Energy Smart Fund for a Grant under the Technical Assistance (TA) Facility

1: CONTACT INFORMATION

Name of applicant			
Address			
Contact person(s)			
Contact details	Phone:	Fax:	Email:

2: BUSINESS DESCRIPTION

Briefly describe your business, including: the number of years your business has operated, type of operations, number of employees and annual revenue. Also indicate if your business is a small, medium or large sized business incorporated under the Companies Act, and the date of incorporation.
<i>Note: Company size based on Gross Annual Sales or Revenue business size is as follows: Small (Up to \$2 million); Medium (Between \$2- \$5 million); and Large (Above to \$5 million).</i>

3: FUNDING REQUESTED

State total cost of projects, funding requested, and other sources of funding (BDS\$):			
Type of funding	Total project cost (a)	Total funding requested (b)	Balance (a-b)
Grant (TA)		[Maximum allowed: BDS\$40,000]	
State whether funding is available to cover the remaining balance, and indicate source of such funding:			

4: GENERAL SITE INFORMATION

Location 1:	<i>(If they are multiple sites please provide the following information for each, where possible.)</i>
Occupancy:	
Number of floors:	
Total floor area:	
Building envelope:	
Roof size: <i>(applicable for proposed PV projects)</i>	
Year built/renovated:	
Land Size: <i>(applicable for proposed wind projects)</i>	
Annual electricity use (kilowatt hours–kWh):	
Electricity tariff (BDS\$/kWh):	

5: PROJECT DESCRIPTION

Technical Assistance (TA) Facility

*Please indicate if you are applying for a grant to carry out an EE audit, or a RE feasibility study (you can apply for a grant for both as long as you do not exceed BD\$40,000). Please describe the project you are requesting the grant for in the **EE audit box** and/or **RE feasibility studies box**.*

EE audits
Describe the facilities to be audited (including types of equipment), number of audits, estimated cost of each audit, estimated number of man hours to perform each audit, the entity or individual who will do each audit (indicate the Smart Fund Partner).
RE Feasibility Studies
Describe the type of technologies investigated (solar PV, solar water heating, etc.), type of study (technical, economic, financial, environmental), number of studies, estimated cost of each study, the entity or individual who will do the study (indicate the Smart Fund Partner).

6: Additional Information

Tick the information submitted along with the Project Document:

	A signed Letter of Intent
	Copies of electricity and gas bills for the last 12 months
	Corporate documentation required by EGFL (Financial Statements etc.)
	Governmental approvals, permits and/or consents required (e.g. Town Planning Approval)